



## Trinity Lutheran School in Clinton Township

38900 Harper Avenue • Clinton Twp, MI 48036 • 586-468-8511 • FAX 586-468-1226  
• www.trinityct.org •

### TUITION PAYMENT PREFERENCE FORM

PARENT/GUARDIAN'S NAME: \_\_\_\_\_ STUDENT GRADES \_\_\_\_\_

ADDRESS \_\_\_\_\_ CITY \_\_\_\_\_ STATE \_\_\_\_\_ ZIP \_\_\_\_\_

Tuition for the 2017-2018 school year will be paid by: **(Please check one)**

\_\_\_ OPTION 1    FACTS **Single Payment Plan** *Due in June 2017 (5% Discount)*

\_\_\_ OPTION 2    FACTS **Two Payment Plan** *Due in June 2017 and November 2017*

\_\_\_ OPTION 3    FACTS **Monthly Payment Plan** *Payments budgeted over 11 months beginning June 2017*

- *If you choose the FACTS **Monthly Payment Plan** & were enrolled last school year, you will automatically be enrolled for the next school year.*
- *If you were not enrolled in FACTS last school year, enrollment will available through the Trinity School website.*
- *If you have questions, please contact the school office.*

*I have read the Tuition Policy, on the back of this form, and I agree to make tuition payments for the 2017-2018 school year according to the option I have marked above.*

\_\_\_\_\_  
Parent/Guardian's Signature

\_\_\_\_\_  
Date

✓ **This form must be returned WITH your ENROLLMENT FORM.**

*The mission of Trinity Lutheran School is to assist families to make fully devoted followers of Jesus Christ through Christ-centered education.*

# TUITION POLICY

## 2017-2018

- Tuition will be paid through FACTS according to one of three payment options only:
  - (1) FACTS **Single Payment Plan** *Due in **June 2017** (5% discount)*
  - (2) FACTS **Two Payment Plan** *Due in **June 2017** and **November 2017***
  - (3) FACTS **11-month Payment Plan** *Beginning **June 2017***
  
- Tuition will be paid - according to the option selected - before a student may begin classes. If a student registers late, and the 11 month FACTS Monthly Payment Plan is selected, all back payments of tuition must be made before beginning classes or payment schedule can be altered. There is a three-week period of time to process FACTS enrollment.
  
- If circumstances arise and a FACTS payment will be missed, contact **MUST** be made with the school secretary to work out a satisfactory payment date.
  
- If a FACTS tuition payment is missed and no contact is made with the school secretary, educational services will be withdrawn from the student until payment is made.
  
- Enrollment fees are non-refundable.